

## YSGOL CAERSWS PRIMARY SCHOOL ADMISSIONS POLICY

By law, your child must be attending school full time (or being home-educated) from the start of the term after their fifth birthday. However, in line with Powys County Council policy, your child is entitled to start school at the beginning of the Autumn Term (September) after they have attained their 4<sup>th</sup> birthday.

There is only one intake in each school year.

Caersws C.P. School is well prepared for children to join us aged four and funded early years education is available from the term following your child's third birthday. Our Early Years Setting, Cwtsh Caersws and is registered with the CIW.

All admission forms are completed online through Powys County Council between November and January during the school year and places are allocated in the April, ready for enrolment in the September.

<http://www.powys.gov.uk/en/schools-students/apply-for-a-school-place/>

Upon allocation of your child's place, parents are given a pre-school pack which includes a number of activities which will help prepare the child for his/her admission to school.

Prior to admission, your child will be invited to visit the school for two half day familiarisation visits. These visits prove to be invaluable in that the child becomes aware of the setting and is introduced to his/her teacher and classmates.

As a school, we ensure that all prospective pupils are given equal opportunities. We recognise that it is unlawful to refuse admission on the grounds of gender, race, religion or disability.

On occasions pupils do transfer to Caersws C.P. School from other schools. This is done through liaison with the child's present school and in line with the Powys L.A. "Code of Practice on the transfer of pupils between schools of the same phase". All admissions will need to be approved by Admissions Department at Powys County Council and submitted online.

<http://www.powys.gov.uk/en/schools-students/apply-for-a-school-place/>

On admitting pupils from another school, we make the transition as smooth as possible in order that they can quickly settle into a new routine.

Parents are encouraged to ask the Head Teacher for advice if they are uncertain about any details of the admission procedures.

(Reviewed January 2023)